

# West London School of Dance

## Health and Safety in the dance studio      Safe Dance Practise – Risk Assessment

The overall responsibility of ensuring that the dance studios are safe to dance in is that of the Directors. However dance staff must take responsibility of their class and ensure that dancers may move around freely within the space. Studios are checked prior to students entering them and no student may enter unless a member of staff is in the room.

### Space

- Check that the studio is clear enough to work in.
- Is the space large enough to accommodate the lesson
- Is the space accessible?
- Are all the emergency fire exits clearly marked and are not blocked?
- Any damage to the studio should be reported to the school office immediately.

### Floors

- The newly sprung floors fitted by Harlequin are designed to be hard wearing and yet gives dancers a softer landing when jumping.
- Make sure nothing has been spilled and that the floor is not damaged in any way.
- Floors are to be cleaned in an evening after all dance classes have finished. The correct fluid must be used so the floor is not slippery.

### Ventilation and Heating

- The studio is carefully monitored so that the temperature is comfortable for dancers to work in.
- The temperature maybe controlled and if necessary windows open.

### Music Rights

- WLS Dance pays an annual fee to the Performing Rights Association. This allows staff to not only have live musicians but to use recorded music.

### Dance etiquette and behaviour in the studio

- All students must wear the school vocational uniform in all their vocational lessons. This includes smart tidy hair and ribbons tucked into shoes.
- Once warm ups are taken off they should be hung on the pegs provided.
- Students must allow the teacher and pianist, if he/she is playing at the beginning of class, to enter the studio first.
- At the end of the class students are expected to shake hands with their teachers and thank them for the class.
- Students must not dance in socks or tights.
  
- If a student is injured and they are not taking part in the class but it is felt that they are able to watch the class, they must make sure they are sitting in a safe area of the studio.

### Accidents

- If an accident happens in the dance studio the teacher will stay with the person and send a student to get the first aider.
- As stated in the First Aid policy, all accidents are logged by the first-aider.

### Fire Alarm

- If the fire alarm sounds students are to exit through the nearest fire exit without collecting their belongings.
- Students are to follow the instructions given by the member of staff in charge.

Date: January 2021

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